

DAIMLER

Project Management Specialist 项目管理专员

for Mercedes-Benz Auto Finance Ltd

Contact

Recruitment China

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Job-ad-number

MER0000PLY

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Field of activity

Finance/Leasing & Banking

Department

**Operations Project Management
& Optimization**

Tasks

Description:

Project Management:

- Drive feasibility study and deliver proposal for new project initiative of complexity up to medium level
- Create and update required project related documents such as project approval document, overall project plans, project status report, testing plan, go-live plan, lesson&learnt report, etc.
- Lead full project life cycles from requirement gathering through solution design, implementation, testing and roll-out, to ensure successful project go-live according to defined timeline, quality and budget, and engage key stakeholders from BU and IT in the whole process
- Monitor project status, identify and resolve project risks and issues
- Manage project changes and evaluate impact on project plans
- Align stakeholders' expectations and provide proactive communications

Process Management:

- Identify and analyze improvement opportunities to improve operational efficiencies and effectiveness by cooperating with cross functional teams
- Engage senior management team to prioritize changes by using well-structured facts and analytical results to support recommendations
- Lead BU and IT colleagues to implement changes based on planned timeline and budget

Ad-hoc tasks:

- Assist in improving Ops project and process management working model
- Assist in creating Ops project and process management strategy
- Assist in managing Ops strategic initiatives and updating status

- Support on project budgetary planning processes
- Other tasks assigned by management

Compliance:

- Align with relevant parties to ensure project and process management activities conform with legal/compliance requirements

Qualifications

Qualifications

Education:

- University degree in finance, economics, business administration or IT, master preferred
- Project management certification (PMP, Prince2, etc.) is preferred

General skills:

- Fluent in both written and spoken English
- Master of Microsoft Office Suite (Word, Excel, PPT, Visio)
- Presentation skill
- Quick learner and self-starter, adaptive to fast changing environment
- Logical thinking and critical thinking
- Communication, negotiation and influencing skill
- Problem-solving and conflict management skill
- Proven ability to influence different levels of stakeholders

Experience:

- Automobile, Financial service or Banking industry background is preferred
- Experience with project management methodology and tools
- Know-how of software development life cycle
- Demonstrated ability to deliver projects with the restraints of time, cost, scope, quality, etc.

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Benefits



Barrier-free workplace



Mobile Phone possible



Good public transport



Events for employees



Health Benefits



Internet Connection

Awards

